KULJAK (BLACK SWAN) POLICIES

Preamble:

POLICIES must not conflict with THE RULES and be approved by THE EXECUTIVE.

The Secretary shall keep a written record of all policies approved in the following format.

Each to be numbered.

Titled

Establishment/Amendment date shown.

Rational appended when appropriate

INITIAL POLICY DRAFT by Ian Toy January 2001

INDEX

1. Membership Subscription

Annual membership is $5.00.
LIFETIME FINANCIAL MEMBERSHIP (LTFM)
$50.00 optional Tie $20 & Badge $10

Rationale: *allows a member to express strong club support in tangible way*
LTFM reduces the amount of accounting records kept.
Interest in funds invested provides an ongoing income stream to cover expenses.
Ensures member is kept on mailing. (Jan 2001)

2.Kuljak Medal

Presented to the player voted The Most Valuable Player in the Division 1 Grand Final **(Men and women's)**

Selection is by 3, 2 &1 votes cast by a panel comprising.

Game Senior Referee
Member of Lacrosse WA
Member of Kuljak Executive/Rep

and in the event of a tie the Kuljak Executive/Rep has the casting vote.

Rationale: *promotes Kuljak to current WALA community at a prime occasion*
recognizes players' talent in a unique way.
"Sows a seed" for a potential member. (Jan 2001)

3.Bereavement.

Encourage members to inform the Club Executive of any health and or wealth fare issues effecting club members and others who may be known to the club.

Members should be made aware (ASAP) of funeral arrangements known and attendance encourages when appropriate.

On death of a financial member the Secretary shall.

Send a written condolence (card or letter) to the family of deceased member.
mention to be placed in Lacrosse WA official communications i.e. gazette, website.
eulogy by selected person at Annual Dinner
LIFE MEMBER to be further acknowledged by a formal Notice in the press of the day.

Rationale: *contributes positively to the grieving process by treating all members the same and at the same time recognizing those who have made a significant contribution to the Club* (Jan 2001)

4. Lacrosse WA Affiliation

Kuljak shall be a member of Lacrosse WA Association
with the affiliation fee being determined at the clubs AGM

Rationale: *Provides Kuljak the opportunity to have influence at the highest level of the sport of lacrosse in Western Australia.* (Jan 2001)

~~**5. Life Membership**~~

~~To be nominated a person may have.~~

~~Been a member of the club in excess of 20 years.~~
~~Served on the executive.~~
~~Made a significant contribution to The Club~~
~~Proposed by the Executive and receive formal approval by a majority of members at an AGM.~~
~~Recognition to be recorded on Club letterhead and other electronic Club publications.~~
~~Life Members are entitled to add the title Life Member to the Club membership badge.~~

~~*Rationale:* *recognizes service and contributes to Club traditions.* (Jan 2001)~~

6.Annual Dinner

Book a year in advance- Wednesday evening - mid August.
Announce date/venue at Breakfast & AGM.

Invitation information.

Everyone is welcome however traditionally Dinner has been mainly for members and their guests. The Breakfast (Feb/Mar) is designed to attract members and partners/spouses.

Invitation Targets are Members
Potential members
Previous year's winner of Kuljak Medal
Club Presidents and selected current day players.
Lacrosse WA Executive
Past Team/Event re-unions decided by Executive.

TO DO LIST: Raffle tickets & prizes = Wine & Choc
Name tags members & guests.
Attendance book for all to sign.
Attendance list of names –paid & not paid.
History items for display
Kuljak for sale items –History Book, ties, badges, stubbies, polo shirts etc.
Membership applications/ profiles for non- members attending.
All Star Aged Team selection: Names with date birth.

2 people (Treasure & Secretary) on door ½ hr. before start
Appoint: MC and Fine Master (Club V/Pres) /Penalty Box Official
Free drinks per table if funds available

Formalities may include.
Welcome to guests and members.
Apologies
Toast – Lacrosse Players of today.
Guest Speaker
Eulogies
Selection & announcement of ALL STAR AGED TEAM - see below for how it's done.
Fine Master/Penalty Box Official
Door Prize/ Raffle
Close -Announce: Lacrosse Finals & Kuljak Medal Presentation at Grand Finals –Men & Women's Breakfast and AGM venue and date.

Display of photographs historical items
Photographs of event for web page Facebook Newsletter.
ALL STAR AGED TEAM -
(Team Selection - Oldest 12 Club Member attending dinner. The youngest of 12 was selected as First Home with rest in age order being selected in field positions in order through to Goalkeeper. Rob Warner to conduct if attending)

Rationale: *social gathering of members with a common interest and apart from AGM this is only formal gathering of members and as such should be a convivial event designed to retain and gain members.* (Jan 2001 revised Jul 2018)

7. State Team Photograph Collection

Collection to consist of all WALA teams.
Donations of pictures to be and ongoing process
Register of collection to be maintained.

Custody to be assigned to a club member - currently IAN TOY
Display at Annual Dinner and other suitable occasions

Rationale:

The collection is unique and provides a visual history of WALA teams.
Most likely club members feature in photographs (Jan2001)

8. Events like Golf Day and or Bowls

Held in annually and organized by a “committee.”
Funded by participants and our sponsors.
Prizes to be given.
Results should be published to members when appropriate.

Rationale: *social gathering of members with common interest and opportunity to grow membership* (Jan 2001)

9.Communications

Newsletter (BSN) at least three times a year (Breakfast, AGM &Dinner)
Web page
Email members matters deemed to be relevant to our members.

Rationale: *Lifeline to retaining members interest in Club* (Jan 2001)

10. Calendar

April - AGM, August - Dinner, annually – Event or Golf/Bowls Day
Feb/Mar – Breakfast
Executive meetings: At least quarterly.

11. Merchandise

Merchandise should be designed, purchased and stocked on a regular basis.
STOCK LIST

Club Badge:	$ 5.00
Club Tie:	$20.00
Stubbie Holders:	$ 5.00
Polo Shirt	$35.00

Stock control by Secretary and sale proceeds to Treasurer.

Rationale: *Provides members with a sense of belonging*
Promotes a positive image.
Opportunity to profit on sales (Feb 2001)

12. Membership

Prospective New Member List.
Club Executive to maintain a list which should be reviewed at Executive Meetings
The list to record:
Name, Date listed, Source, Best contact, how contacted, Follow up action, Outcome.

New members receive a welcome letter and be asked to complete and return the standard questionnaire on lacrosse history for recording on club's data*base.*

Membership Co-coordinator to:
Maintain an up-to-date electronic Current, past & Potential membership data base (which includes Membership level, Postal address, email address, phone tec.)
Send potential members a letter of Introduction and Membership application form.
Be the collection point for all potential Members returning Membership Application forms, including fees and banked by the Membership Co-coordinator into ANZ Account, and advise the Treasurer accordingly.
Send out Acceptance letters and Membership Profile forms, after approval from the Executive.
Advise Secretary and Treasurer of membership changes.
Be responsible to the Secretary.
Contact LacrosseWA for lists of club players and officials who have not re-registered.
Keep the lacrosse history of all members.
Research a suitable database server so that Kuljak Executive can have access to members' details at any time.
Provide an activity report at General Meetings*.*

Rationale: *Ensures Executive is focused and informed on the important task of building membership*

13. Kuljak Whiteman Youth Sponsorship

A financial award to the child, grandchild or great-grandchild of a Club member. The child must be in a representative team competing against interstate teams or an underage Australian Team (U19) competing against other countries at the U19 World Championships.

At the time of selection, the child must be a playing member of a Western Australian lacrosse club team.

Determinates being:

The Club member must be a financial member of Kuljak for at least 5 years prior to the award being made.

A representative team being a district team, underage team representing the State and an Australian team. If the youth has been awarded for participation in the same team in previous years no award is to be made. (draft amendment Aug 2009)

The Clubs financial capacity to fund the award/s in a particular year.

The ranking for amounts paid to be: Australian Teams the highest amount then State then District.

The Executive is to decide award/s after selection.

The award is not to be made if the player is withdrawn or withdraws from the team.

Rationale: *The award provides financial support to young lacrosse players as well as being a tangible Club membership benefit.*

2012 *Ross Whiteman agreed to provide a sum of $2000(these funds to be part of the club's investments and the income used to fund payments) to help fund future payments of this award. In view of his generosity the Executive acknowledged this by renaming the sponsorship The Kuljak Whiteman Youth Sponsorship.*

14.Breakfast

Held each year during Feb/ March (Northern suburbs)
Partners invited to attend.
Guest Speaker to be arranged.

Rationale: *Involves members partners*
Alternative to Annual Dinner for members away in August

~~***15. Picnic***~~

16. Web Page

Web page should:

-keep members informed and up to date with all the club's activities and objectives.
-attract new members
-be acknowledged as the leading lacrosse web page amongst the Western Australian lacrosse community.

The Executive reserves the right to check all information displayed.
The Executive approves all people authorized to maintain the web page.

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Rational: *Ensures web page contains appropriate and relevant information and contributes to membership growth*

17.Western Australian Lacrosse Hall of Fame

Responsible Officers: (Kuljak Lacrosse Club Board Member)
Approved: AGM 2024

1.Establishment of the Western Australian Lacrosse Hall of Fame

1.1 The Hall of Fame accords recognition of outstanding players (athlete), coaches, game officials, administrators and others who have made a significant contribution to the sport of lacrosse in Australia.

1.2 Inductees to the Western Australian Lacrosse Hall of Fame are to be appointed in accordance with the provisions of this Policy.

2. Establishment of the Hall of Fame Committee

2.1 The Kuljak Lacrosse Club Board (KLCB) shall appoint a Hall of Fame Committee (the Committee) in accordance with Clause 3.

2.2 The function of the Committee is to:

2.2.1 Examine nominees identified under the nomination procedure (Clause 5) and gather sufficient information to ensure a fair assessment of their suitability for Hall of Fame membership.

2.2.2 Review the nominee information and request further information on any nominee as it deems it necessary through KLCB member responsible for the Hall of Fame.

2.2.3 On completion of its deliberations, the Committee shall recommend to the KLCB appropriate inductees to membership of the Hall of Fame.

2.3 All deliberations of the Committee shall remain strictly confidential. Breach of this rule shall result in the person being removed from membership of the Committee.

3. Committee Membership

3.1 Membership of the Committee:

3.1.1 A Chair, chosen by the KLCB is to establish appropriate protocols for the work of the Committee to ensure the integrity of the process.

3.1.2 At least three and not more than three other Members all selected by the KLCB. Such people have the required knowledge, experience, competence and integrity to be part of an independent investigation process. The Kuljak LC President may assume one of these positions.

3.1.3 At least two Members of the Committee shall be Western Australian Lacrosse Hall of Fame Members after the HOF has been established for 5 years.

3.1.4 It will be incumbent on a Committee Member to declare that they have a close association with a nominee which may result in the appearance of bias or conflict of interest in the selection process. Where the Committee confirms that such an association exists, the Member shall be ineligible to participate in any discussion or voting on that nominee.

3.1.5 3.1.5 No Committee Member shall nominate themself.
If a committee member is a nominee for induction the Member shall be ineligible to participate in any discussion or voting on that nominee.

3.2 The KLCB shall have the sole power to:

3.2.1 Appoint and remove any Member of the Committee, including the Chair appointed under Clause 3.1.

3.2.2 Fill casual vacancies.
3.2.3 Establish the role of the Committee.
3.2.4 Make rules, bylaws, regulations and policies for:
3.2.4.1 The appointment of Members of the Committee and their term of office.
3.2.4.2 Procedures to be adopted by the Committee in conducting their respective functions.
3.3 The quorum required for Meetings of the Committee shall be at least three Members present either in person or by teleconference or videoconference.

4. Role of the Committee

4.1 The Committee shall:
4.1.1 Comply with all rules and policies made by the KLCB in accordance with this policy in performing its duties.
` 4.1.2 Ensure that all voting is completed by secret ballot.
4.1.2.1 Voting for Hall of Fame nominees shall be by simple majority.
4.1.2.2 Voting for Legend status shall be by unanimous decision.
4.1.3 Meet twice in a Hall of Fame induction year.
4.1.3.1 Meetings are permitted to be held via electronic means.
4.2 The Committee may from time to time make recommendations to the K LCB in respect of any matter arising under this Policy.

5. Hall of Fame Nomination

5.1 Nominations
5.1.1 Nominations can be received from any person (supported in writing by three other persons) and or Western Australian lacrosse organization.
5.1.2 The Kuljak LC Board is permitted to submit nominations.
5.1.3 Nominations must be received in a format established by the Committee and kept under review by the Committee.
5.1.4 The format used to be designed to be a clear, direct, and specific statement of why the nominee deserves recognition. Include enough information for the judging committee to become familiar with the nominee's lacrosse contributions, achievements and good character. Written nominations are required.
5.2 Selection Eligibility
5.2.1 Only open age lacrosse achievements at events controlled/sanctioned/approved by Lacrosse Australia (its forebears and successors) or its members (State/Territories Associations) to be considered.
5.2.2 International events being World Championships/Cups or events given a highest ranking such as World games or Olympic games.
Interstate competition being only Open Age Australian Championships.
5.2.3 All must be assessed as being of good character by the Committee.
The individual nominated for HOF award must have conducted themselves throughout their sporting career in a manner that brings credit to themselves and Australian Lacrosse.
5.2.4 Demonstrated qualities of longevity, leadership, sportsmanship and service to Australian lacrosse.
5.2.5 Nominee must be an Australian Citizen.
5.2.6 Nominees must be retired from the category nominated for a defined number of years deemed applicable by the Committee considering the category.
Participation in Australian lacrosse that is not being evaluated for HOF recognition is outside the retirement definition.

5.3 Criteria
5.3.1 The Committee shall use criteria measurements that demonstrate the best traits and abilities/achievements when selecting a HOF person for a defined category taking into consideration the circumstance of a particular lacrosse era.
5.4 Inductees
5.4.1There shall be no special order of precedence given to inductees except in the foundation years (first 4 years) when the Committee can induct an unlimited number of Foundation Members
5.4.2 Future inductions into the Hall of Fame shall be considered at intervals of two years in years ending in odd numbers, with no more than four inductees for any such two-year period.
5.4.3 Future inductees may be drawn from any period, not only the years subsequent to the initial induction.
5.5 Verification
5.5.1 The Committee is to use appropriate processes to prove the information provided is true and correct.

6 Legends

6.1 There shall be a special category of inductees of the Hall of Fame known as Legends.
6.2 The classification of Legend will be applied to honor those Hall of Fame Members who have had an impact of the highest order on the sport.
6.3 The Hall of Fame Committee will, at its sole discretion, assess existing Hall of Fame Members for elevation to this category.
6.4 The decision to bestow the classification of Legend shall only be by unanimous vote of the Committee and approval of the Board.
6.5 Only an existing member of the Hall of Fame, who has retired from international competition as a Player (Athlete) Member or concluded their involvement in national or international administration can be elevated to the Legends category.
6.6 Future elevation of Hall of Fame members to the special category of Legend shall be considered at intervals of two years in years ending in even numbers, with no more than one such elevation for any such two-year period.

7 Special Discretionary Powers

7.1 The Hall of Fame Committee may recommend that the number of inductees in either the Hall of Fame or elevated to Legend status in a given two-year period should exceed the numbers detailed under 5.4 and 6.6 due to special and/or unforeseen circumstances.

8 Assistance to the Committee

8.1 KLCB shall provide a resource to coordinate the requirements of the Committee. This will include access to meeting facilities and teleconference resources as required.

9. Removal from HALL OF FAME

9.1 The Committee has the power to recommend KLCB removal when a HOF member is deemed to have brought the sport of lacrosse or themselves into disrepute.
9.2 The Committee is to fully investigate all matters of this nature and make an

explained recommendation for HOF removal to the LWA Board in a timely manner.
9.3 The Board must decide, in a timely manner, if removal is approved or not. If not, the Board must explain the reason/s to the Committee.

10. Policy

10.1 The policy may be amended at any time by the KLCB.

Rationale: *The sport of lacrosse has existed in Western Australia for over 125 years and the sport deserves to have a place (Hall of Fame) that captures the sports history by inducting high achieving individuals based on their lacrosse* **accomplishments in a particular era.**

18 Style Guide

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